CHECKLIST OF RESPONSIBILITIES FOR SCIENTIFIC EDITORS

Manuscript page number (Without Figures): ___15___ **Rate:** 6.2 CNY per page

Editing Fee: _93_ CNY

Figure count: ___3___ **Figure handling time:** _52_ min **Rate:** 1 CNY per min

Editing Fee: ___52 CNY

XML and PDF converting time: _42_ min **Rate:** 1 CNY per min

Editing Fee: ___42___ CNY

Manuscript word count: __3453___

Total Editing Fee: _187 CNY

Scientific Editor: Jia-Ru Fan

Date of signature: __October/14/2022__ (month/day/year)

Item No.	Specific items for verification	Comments Yes=[Y] No= [N]
1	*General Information of the Manuscript* **Name of journal:** World Journal of Clinical Cases **Manuscript NO.:** 79427 **Column:** Case Report **Title:** Metachronous isolated penile metastasis from sigmoid colon adenocarcinoma： A rare case report and literature review **Authors:** Guo-Lin Yin, Jiang-Bo Zhu, Cheng-Lin Fu, Ru-Liang Ding, Jun-Miao Zhang and Qian Lin **Reviewer code:** 06125275, and 06335490 **First decision:** 2022-09-19 18:08	[Y]
2	*Editorial Office's Comments*	[Y]

Science Editor: I recommend transfer to World Journal of Clinical Cases. I have sent the manuscript to the author(s) for its revision according to the Peer-Review Report, Editorial Office's comments and the Criteria for Manuscript Revision by Authors. However, the quality of the English language of the manuscript does not meet the requirements of the journal. Before final acceptance, the author(s) must provide the English Language Certificate issued by a professional English language editing company. Please visit the following website for the professional English language editing companies we recommend: https://www.wjgnet.com/bpg/gerinfo/240. Before final acceptance, uniform presentation should be used for figures showing the same or similar contents; for example, "Figure 1Pathological changes of atrophic gastritis after treatment. A: ...; B: ...; C: ...; D: ...; E: ...; F: ...; G: ...". Please provide decomposable Figures (in which all components are movable and editable), organize them into a single PowerPoint file.

Company Editor-in-Chief: I recommend transfer to World Journal of Clinical Cases. I have sent the manuscript to the author(s) for its revision according to the Peer-Review Report, Editorial Office's comments and the Criteria for Manuscript Revision by Authors. However, the quality of the English language of the manuscript does not meet the requirements of the journal. Before final acceptance, the author(s) must provide the English Language Certificate issued by a professional English language editing

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3	The fixed headings are copied.	[Y]
4	The title concisely summarizes the main topic of the study and is not too long (no more than 18 words). Words such as 'exploration', 'research', 'analysis', 'observation', and 'investigation' are avoided. The title does not start with 'The' and does not include any Arabic numbers or uncommon abbreviations.	[Y]
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6	The authors' full family (sur)names and full/abbreviated first names are listed on the title page and are consistent with those listed in the signed BPG Copyright License Agreement form.	[Y]
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	have read and approve the final manuscript."	
8	The 'Supported by' statement describes the source(s) of financial support and includes the corresponding identification number(s) and program ID(s) if available, and contains no spelling errors.	[N]
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	words).	
12	The 'Key words' list provides 5-10 keywords that reflect the main content of the study. The first letter of each keyword is capitalized, and each keyword is separated by a semicolon.	[Y]
13	The "citation" contains authors' names and manuscript title. The name of the first author should be typed in bold letters; the family (sur) name of all authors should be typed with the first letter capitalized, followed by their abbreviated first and middle initials. For example, an article by Jae Moon Yoon, Ki Young Son, Chun Sick Eom, Daniel Durrance, Sang Min Park will be written as Yoon JM, Son KY, Eom CS, Durrance D, Park SM. Pre-existing diabetes mellitus increases the risk of gastric cancer: A meta-analysis. *World J Gastroenterol* 2019; In press	[Y]
14	The 'Core tip' provides a summary (less than 100 words) of the study that outlines the most innovative and important arguments and core contents of the paper and will serve to effectively attract readers.	[Y]
15	The 'INTRODUCTION' section clearly describes the relevant background information for the study. Only the most relevant and current (within the past 5 years) literature is cited, with the exception of rare instances of seminal literature citations. All technical terms and/or abbreviations are explained and/or defined, with the full name of abbreviations given upon first appearance in the text and the abbreviation presented in parentheses [*i.e.*, "…computed tomography (CT)"]. First-person pronouns (*e.g.*, 'I', 'we') are used appropriately to clearly indicate the work performed by the author(s). When weaknesses of previous studies are described in the text to highlight the innovations related to the current study, the information is presented carefully.	[Y]

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16	The 'MATERIALS AND METHODS' section clearly and accurately describes all materials and methods used to obtain the data presented in the article and is adequate for a reader to repeat the study.	[N]
17	The 'RESULTS' section concisely describes the observational and experimental results. Representative data and data that have scientific significance are emphasized. Data is presented in either the text, a table or figure (*i.e.*, chart, diagram, graph or image), but is not repeated among each. Information presented in the tables and figures clearly describes the trends, meaning, and inferences. Results described in textual form are accurate, concise and clear.	[N]
18	Statistical symbols are accurate. Statistical significance is expressed as $^aP < 0.05$, $^bP < 0.01$ ($P > 0.05$ usually does not need to be denoted). If there are other series of P values, $^cP < 0.05$ and $^dP < 0.01$ are used, and a third series of P values is expressed as $^eP < 0.05$ and $^fP < 0.01$. Statistical data is expressed as mean ± SD or mean ± SE.	[N]
19	The 'DISCUSSION' section (1) describes the main purpose and hypothesis of the study; (2) summarizes the most important results; (3) illustrates and explains the results (but does not simply repeat the data) and draws conclusions or inferences based on the results; (4) points out the limitations of the study and their impact on the results, as well as proposes further advice on future research topic(s) or direction(s); and (5) describes the theoretical significance and practical value of the findings.	[Y]
20	The 'ACKNOWLEDGEMENTS' section expresses gratitude to any individuals or organizations for technical support (*i.e.*, providing instrumentation, equipment or experimental materials, and/or assistance in experimental work), non-technical services (*i.e.*, useful inspiration, suggestions, guidance, or review), and/or any other auxiliary work.	[N]

21	The 'ARTICLE HIGHLIGHTS' section provides comments for original articles in accordance with the specified format.	[N]
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25	The ethics-related statements are provided in accordance with the manuscript type (*e.g.*, Manuscript No.-Institutional review board statement, Manuscript No.-Animal care and use statement, *etc.*).	[N]
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28	Split pictures include flow charts, line graphs, histograms, and graphs including text. Unsplit pictures include meta-analysis diagrams, PCR amplification curves, and survival curves.	[Y]
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30	The responses to the peer-reviewers' comments are consistent with the changes made to the manuscript.	[Y]
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38	The text of the manuscript is typed in Book Antiqua font, 12 pt, with 1.5 line spacing.	[Y]
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