

## CHECKLIST OF RESPONSIBILITIES FOR SCIENTIFIC EDITORS

Manuscript page number (Without Figures): 31 Rate: 6.2 CNY per page

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Manuscript word count: 6956

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Scientific Editor: Cong Lin

Date of signature: December/19/2023 (month/day/year)

| Item No. | Specific items for verification   | Comments<br>Yes=[Y]<br>No= [N] |
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| <b>1</b> | <p><i>General Information of the Manuscript</i></p> <p><b>Name of journal:</b> World Journal of Gastrointestinal Surgery</p> <p><b>Manuscript NO.:</b> 87155</p> <p><b>Column:</b> Retrospective Cohort Study</p> <p><b>Title:</b> Oncological features and prognosis of colorectal cancer in human immunodeficiency virus-positive patients: A retrospective study</p> <p><b>Authors:</b> Fu-Yu Yang, Fan He, De-Fei Chen, Cheng-Lin Tang, Saed Woraikat, Yao Li and Kun Qian</p> <p><b>Reviewer code:</b> 05776275, and 02513287</p> <p><b>First decision:</b> 2023-11-21 08:10</p> | <b>[Y]</b>                     |

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| 2 | <p><i>Editorial Office's Comments</i></p> <p><b>Science Editor:</b> This manuscript is a preprint at the following URL:<br/><a href="https://www.researchsquare.com/article/rs-2556602/v1">https://www.researchsquare.com/article/rs-2556602/v1</a></p> <p><b>Company Editor-in-Chief:</b> I have reviewed the Peer-Review Report, full text of the manuscript, and the relevant ethics documents, all of which have met the basic publishing requirements of the World Journal of Gastrointestinal Surgery, and the manuscript is conditionally accepted. I have sent the manuscript to the author(s) for its revision according to the Peer-Review Report, Editorial Office's comments and the Criteria for Manuscript Revision by Authors. Before its final acceptance, please provide and upload the following important documents: Biostatistics Review Certificate, a statement affirming that the statistical review of the study was performed by a biomedical statistician; Institutional Review Board Approval Form or Document, the primary version (PDF) of the Institutional Review Board's official approval, prepared in the official language of the authors' country; Signed Informed Consent Form(s) or Document(s), the primary version (PDF) of the Informed Consent Form that has been signed by all subjects and investigators of the study, prepared in the official language of the authors' country; STROBE Statement, an important document related to manuscript writing of observational/case control/retrospective cohort studies. The quality of the English language of the manuscript does not meet the requirements of the journal. Before final acceptance, it is recommended that the authors</p> | [ Y ] |
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provide the English Language Certificate issued by a professional English language editing company. Please visit the following website for the professional English language editing companies we recommend: <https://www.wjgnet.com/bpg/gerinfo/240>. Before final acceptance, uniform presentation should be used for figures showing the same or similar contents; for example, "Figure 1 Pathological changes of atrophic gastritis after treatment. A: ...; B: ...; C: ...; D: ...; E: ...; F: ...; G: ...". Please provide the original figure documents. Please prepare and arrange the figures using PowerPoint to ensure that all graphs or arrows or text portions can be reprocessed by the editor. In order to respect and protect the author's intellectual property rights and prevent others from misappropriating figures without the author's authorization or abusing figures without indicating the source, we will indicate the author's copyright for figures originally generated by the author, and if the author has used a figure published elsewhere or that is copyrighted, the author needs to be authorized by the previous publisher or the copyright holder and/or indicate the reference source and copyrights. Please check and confirm whether the figures are original (i.e. generated de novo by the author(s) for this paper). If the picture is 'original', the author needs to add the following copyright information to the bottom right-hand side of the picture in PowerPoint (PPT): Copyright ©The Author(s) 2023. Authors are required to provide standard three-line tables, that is, only the top line, bottom line, and column line are displayed, while

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|   | <p>other table lines are hidden. The contents of each cell in the table should conform to the editing specifications, and the lines of each row or column of the table should be aligned. Do not use carriage returns or spaces to replace lines or vertical lines and do not segment cell content. When revising the manuscript, it is recommended that the author supplement and improve the highlights of the latest cutting-edge research results, thereby further improving the content of the manuscript. To this end, authors are advised to apply PubMed, or a new tool, the RCA, of which data source is PubMed. RCA is a unique artificial intelligence system for citation index evaluation of medical science and life science literature. In it, upon obtaining search results from the keywords entered by the author, "Impact Index Per Article" under "Ranked by" should be selected to find the latest highlight articles, which can then be used to further improve an article under preparation/peer-review/revision. Please visit our RCA database for more information at: <a href="https://www.referencecitationanalysis.com/">https://www.referencecitationanalysis.com/</a>, or visit PubMed at: <a href="https://pubmed.ncbi.nlm.nih.gov/">https://pubmed.ncbi.nlm.nih.gov/</a>.</p> |       |
| 3 | The fixed headings are copied.  | [ Y ] |
| 4 | <p>The title concisely summarizes the main topic of the study and is not too long (no more than 18 words). Words such as ‘exploration’, ‘research’, ‘analysis’, ‘observation’, and ‘investigation’ are avoided. The title does not start with ‘The’ and does not include any Arabic numbers or uncommon abbreviations.</p>  | [ Y ] |
| 5 | A short running title is provided (no more than 6 words).   | [ Y ] |

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| <b>6</b>  | The authors' full family (sur)names and full/abbreviated first names are listed on the title page and are consistent with those listed in the signed BPG Copyright License Agreement form.  | [Y] |
| <b>7</b>  | The 'Author contributions' passage describes the specific contribution(s) made by each author. The author's names are listed in the following format: full family (sur)name followed by abbreviated first and middles names.<br><i>e.g.</i> , "Wang CL and Liang L contributed equally to this work; Wang CL, Liang L, Fu JF, Zou CC, Hong F and Wu XM designed the research study; Wang CL, Zou CC, Hong F and Wu XM performed the research; Xue JZ and Lu JR contributed new reagents and analytic tools; Wang CL, Liang L and Fu JF analyzed the data; and Wang CL, Liang L and Fu JF wrote the manuscript. All authors have read and approve the final manuscript." | [Y] |
| <b>8</b>  | The 'Supported by' statement describes the source(s) of financial support and includes the corresponding identification number(s) and program ID(s) if available, and contains no spelling errors.  | [Y] |
| <b>9</b>  | The 'Corresponding author' passage provides the corresponding author's full first and family (sur)names, abbreviated title ( <i>e.g.</i> , MD, PhD), affiliated institute's name and complete postal address (including zip code) and e-mail (written in all lowercase), and contains no spelling errors.   | [Y] |
| <b>10</b> | The Manuscript Tracking information ( <i>i.e.</i> , Received, Peer review started, First decision, Revised, Accepted, Article in press, and Published online) are provided along with the corresponding editor and date for each item, and contain no spelling errors.  | [Y] |
| <b>11</b> | The Abstract section is formatted according to the article-specific style (structured <i>vs</i> unstructured) and word count thresholds, as follows:<br><u>Commentary</u> , <u>Frontier</u> , <u>Diagnostic Advances</u> , <u>Medical Ethics</u> ,  | [Y] |

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|    | <p><u>Minireview, Review, Therapeutics Advances, and Topic Highlight:</u><br/>Non-structured abstract that is no less than 200 words.</p> <p><u>Field of Vision, Case Report and Letter to the Editor:</u><br/>Non-structured abstract that is no less than 150 words.</p> <p><u>Research articles:</u> Structured abstract with subsections for AIM (no more than 20 words); METHODS (no less than 80 words); RESULTS (no less than 120 words); and CONCLUSION (no more than 26 words).</p>   |     |
| 12 | The 'Key words' list provides 5-10 keywords that reflect the main content of the study. The first letter of each keyword is capitalized, and each keyword is separated by a semicolon.   | [Y] |
| 13 | The "citation" contains authors' names and manuscript title. The name of the first author should be typed in bold letters; the family (sur) name of all authors should be typed with the first letter capitalized, followed by their abbreviated first and middle initials. For example, an article by Jae Moon Yoon, Ki Young Son, Chun Sick Eom, Daniel Durrance, Sang Min Park will be written as Yoon JM, Son KY, Eom CS, Durrance D, Park SM. Pre-existing diabetes mellitus increases the risk of gastric cancer: A meta-analysis. <i>World J Gastroenterol</i> 2019; In press | [Y] |
| 14 | The 'Core tip' provides a summary (less than 100 words) of the study that outlines the most innovative and important arguments and core contents of the paper and will serve to effectively attract readers.   | [Y] |

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| 15 | The 'INTRODUCTION' section clearly describes the relevant background information for the study. Only the most relevant and current (within the past 5 years) literature is cited, with the exception of rare instances of seminal literature citations. All technical terms and/or abbreviations are explained and/or defined, with the full name of abbreviations given upon first appearance in the text and the abbreviation presented in parentheses [ <i>i.e.</i> , "...computed tomography (CT)"]. First-person pronouns ( <i>e.g.</i> , 'I', 'we') are used appropriately to clearly indicate the work performed by the author(s). When weaknesses of previous studies are described in the text to highlight the innovations related to the current study, the information is presented carefully. | [Y] |
| 16 | The 'MATERIALS AND METHODS' section clearly and accurately describes all materials and methods used to obtain the data presented in the article and is adequate for a reader to repeat the study.  | [Y] |
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| 18 | Statistical symbols are accurate. Statistical significance is expressed as <sup>a</sup> $P < 0.05$ , <sup>b</sup> $P < 0.01$ ( $P > 0.05$ usually does not need to be denoted). If there are other series of $P$ values, <sup>c</sup> $P < 0.05$ and <sup>d</sup> $P < 0.01$ are used, and a third series of $P$ values is expressed as <sup>e</sup> $P < 0.05$ and <sup>f</sup> $P < 0.01$ . Statistical data is expressed as mean $\pm$ SD or mean $\pm$ SE.   | [Y] |



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| 19 | The 'DISCUSSION' section (1) describes the main purpose and hypothesis of the study; (2) summarizes the most important results; (3) illustrates and explains the results (but does not simply repeat the data) and draws conclusions or inferences based on the results; (4) points out the limitations of the study and their impact on the results, as well as proposes further advice on future research topic(s) or direction(s); and (5) describes the theoretical significance and practical value of the findings.  | [Y] |
| 20 | The 'ACKNOWLEDGEMENTS' section expresses gratitude to any individuals or organizations for technical support ( <i>i.e.</i> , providing instrumentation, equipment or experimental materials, and/or assistance in experimental work), non-technical services ( <i>i.e.</i> , useful inspiration, suggestions, guidance, or review), and/or any other auxiliary work.   | [Y] |
| 21 | The 'ARTICLE HIGHLIGHTS' section provides comments for original articles in accordance with the specified format.  | [Y] |
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| 27 | The order and numerical labeling of tables and figures is consistent with their appearance and presentation in the text. Symbols in tables ( <i>e.g.</i> , +, -, ×, ÷, *) correctly correspond to the definitions in the footnotes. Only one legend is provided for each multi-panel figure consisting of color graphs, black and white graphs, or line graphs that depicts data of the same theme. For example: <b>Figure 1</b> Pathological changes in atrophic gastritis tissue before and after treatment. A: ...; B: ...; C: ...; D: ...; E: ...; F: .... | [Y] |
| 28 | Split pictures include flow charts, line graphs, histograms, and graphs including text. Unsplit pictures include meta-analysis   | [Y] |

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|           | diagrams, PCR amplification curves, and survival curves.  |            |
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| <b>32</b> | The related ethics and relevant documents are provided, such as (1) Approved grant application form(s) or funding agency copy of any approval document(s) (file name: Manuscript No.-Grant application form(s)); (2) Biostatistics review certificate (file name: Manuscript No.-Biostatistics statement); (3) Conflict-of-interest statement (file name: Manuscript No.-Conflict-of-interest statement); (4) Clinical trial registration statement (file name: Manuscript No.-Clinical trial registration statement); (5) Institutional review board approval form or document (file name: Manuscript No.-Institutional review board statement); (6) Institutional animal care and use committee approval form or document (file name: Manuscript No.-Institutional animal care and use committee statement), and (7) Signed informed consent form(s) or document(s) (file name: Manuscript No.-Informed consent statement). | <b>[Y]</b> |
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| 37  | A <i>CrossCheck</i> investigation (an effective tool for detecting unoriginal content, enabling our editors to preserve the journal's integrity and the authors' copyright) has been performed for the manuscript <i>via</i> the website: <a href="http://www.ithenticate.com/">http://www.ithenticate.com/</a> . The results document contains the following information for the manuscript: "Name of journal", "Manuscript No.", "Columns", "Title" and "Author list". The Figure of the <i>CrossCheck</i> results is saved in JPEG format (.jpg) at 1440 × 680 pixel resolution. The PDF of the <i>CrossCheck</i> results has been saved under the file name: manuscript No.- <i>CrossCheck</i> report ( <i>e.g.</i> , 870- <i>CrossCheck</i> report). The Google searches have also been performed to further ensure publication of original content. | [Y] |
| 38  | The text of the manuscript is typed in Book Antiqua font, 12 pt, with 1.5 line spacing.   | [Y] |
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