

# CHECKLIST OF RESPONSIBILITIES FOR SCIENTIFIC EDITORS

Manuscript	page	number	(Without	Figures):	11	Rate:	6.2	CNY	per	pag	e

Editing Fee: <u>68.2</u> CNY

Figure count: \_\_\_\_\_\_ Figure handling time: / min Rate: 1 CNY per min

Editing Fee: / CNY

XML and PDF converting time: / min Rate: 1 CNY per min

Editing Fee: / CNY

Manuscript word count: 2060

Total Editing Fee: 68.2 CNY

Scientific Editor: Jia-Ping Yan

Date of signature: <u>11/6/2023</u>

\_(month/day/year)

		Comments
Item No.	Specific items for verification	Yes=[Y]
		No= [N]
	General Information of the Manuscript	
	Name of journal: World Journal of Clinical Cases	
	Manuscript NO.: 87365	
	Column: Case Report	
1	Title: Glucocorticoid reduction induced chorea in pediatric-onset	[Y]
	systemic lupus erythematosus: A case report	
	Authors: Yan-Qiu Xu, Miao Wang and Ying Zhang	
	Reviewer code: 05236189	
	<b>First decision:</b> 2023-08-30 07:15	
2	Editorial Office's Comments	
	Science Editor: The manuscript has been peer-reviewed, and it's	[Y]



	ready for the first decision.	
	Company Editor-in-Chief: I have reviewed the Peer-Review	
	Report, full text of the manuscript, and the relevant ethics	
	documents, all of which have met the basic publishing requirements	
	of the World Journal of Clinical Cases, and the manuscript is	
	conditionally accepted. I have sent the manuscript to the author(s)	
	for its revision according to the Peer-Review Report, Editorial	
	Office's comments and the Criteria for Manuscript Revision by	
	Authors. Before its final acceptance, please provide and upload	
	the following important documents: Signed Consent for Treatment	
	Form(s) or Document(s) (患者治疗/手术同意书或病例首页), the	
	primary version (PDF) of the consent for treatment that has been	
	signed by the patients in the study, prepared in the official language	
	of the authors' country to the system. Before final acceptance, the	
	author(s) must add a table/figure to the manuscript. There are no	
	restrictions on the figures (color, B/W) and tables. The quality of	
	the English language of the manuscript does not meet the	
	requirements of the journal. Before final acceptance, the author(s)	
	must provide the English Language Certificate issued by a	
	professional English language editing company. Please visit the	
	following website for the professional English language editing	
	companies we recommend:	
	https://www.wjgnet.com/bpg/gerinfo/240.	
3	The fixed headings are copied.	[Y]
4	The title concisely summarizes the main topic of the study and is	[Y]
4	not too long (no more than 18 words). Words such as 'exploration',	[1]



	'research', 'analysis', 'observation', and 'investigation' are avoided.	
	The title does not start with 'The' and does not include any Arabic	
	numbers or uncommon abbreviations.	
5	A short running title is provided (no more than 6 words).	[Y]
	The authors' full family (sur)names and full/abbreviated first	
6	names are listed on the title page and are consistent with those	[Y]
	listed in the signed BPG Copyright License Agreement form.	
	The 'Author contributions' passage describes the specific	
	contribution(s) made by each author. The author's names are listed	
	in the following format: full family (sur)name followed by	
	abbreviated first and middles names.	
	<i>e.g.,</i> "Wang CL and Liang L contributed equally to this work; Wang	
7	CL, Liang L, Fu JF, Zou CC, Hong F and Wu XM designed the	[Y]
	research study; Wang CL, Zou CC, Hong F and Wu XM performed	
	the research; Xue JZ and Lu JR contributed new reagents and	
	analytic tools; Wang CL, Liang L and Fu JF analyzed the data; and	
	Wang CL, Liang L and Fu JF wrote the manuscript. All authors	
	have read and approve the final manuscript."	
	The 'Supported by' statement describes the source(s) of financial	
8	support and includes the corresponding identification number(s)	[N]
	and program ID(s) if available, and contains no spelling errors.	
	The 'Corresponding author' passage provides the corresponding	
9	author's full first and family (sur)names, abbreviated title (e.g., MD,	
	PhD), affiliated institute's name and complete postal address	[Y]
	(including zip code) and e-mail (written in all lowercase), and	
	contains no spelling errors.	
	The Manuscript Tracking information (i.e., Received, Peer review	
10	started, First decision, Revised, Accepted, Article in press, and	[Y]
	Published online) are provided along with the corresponding editor	
	and date for each item, and contain no spelling errors.	



		1
	The Abstract section is formatted according to the article-specific	
	style (structured vs unstructured) and word count thresholds, as	
	follows:	
	Commentary, Frontier, Diagnostic Advances, Medical Ethics,	
	Minireview, Review, Therapeutics Advances, and Topic Highlight:	
11	Non-structured abstract that is no less than 200 words.	
11	Field of Vision, Case Report and Letter to the Editor:	[Y]
	Non-structured abstract that is no less than 150 words.	
	Research articles: Structured abstract with subsections for AIM (no	
	more than 20 words); METHODS (no less than 80 words); RESULTS	
	(no less than 120 words); and CONCLUSION (no more than 26	
	words).	
	The 'Key words' list provides 5-10 keywords that reflect the main	
12	content of the study. The first letter of each keyword is capitalized,	[Y]
	and each keyword is separated by a semicolon.	
	The "citation" contains authors' names and manuscript title. The	
	name of the first author should be typed in bold letters; the family	
	(sur) name of all authors should be typed with the first letter	
	capitalized, followed by their abbreviated first and middle initials.	
13	For example, an article by Jae Moon Yoon, Ki Young Son, Chun Sick	[Y]
	Eom, Daniel Durrance, Sang Min Park will be written as Yoon JM,	
	Son KY, Eom CS, Durrance D, Park SM. Pre-existing diabetes	
	mellitus increases the risk of gastric cancer: A meta-analysis. World J	
	Gastroenterol 2019; In press	
14	The 'Core tip' provides a summary (less than 100 words) of the	
	study that outlines the most innovative and important arguments	
	and core contents of the paper and will serve to effectively attract	[Y]
	readers.	
		1



	The 'INTRODUCTION' section clearly describes the relevant	
	background information for the study. Only the most relevant and	
	current (within the past 5 years) literature is cited, with the	
	exception of rare instances of seminal literature citations. All	
	technical terms and/or abbreviations are explained and/or defined,	
4 -	with the full name of abbreviations given upon first appearance in	5 . 5 (3
15	the text and the abbreviation presented in parentheses [i.e.,	[ Y]
	"computed tomography (CT)"]. First-person pronouns (e.g., 'I',	
	'we') are used appropriately to clearly indicate the work performed	
	by the author(s). When weaknesses of previous studies are	
	described in the text to highlight the innovations related to the	
	current study, the information is presented carefully.	
	The 'MATERIALS AND METHODS' section clearly and accurately	
	describes all materials and methods used to obtain the data	[N]
16	presented in the article and is adequate for a reader to repeat the	
	study.	
	The 'RESULTS' section concisely describes the observational and	
	experimental results. Representative data and data that have	
	scientific significance are emphasized. Data is presented in either	
17	the text, a table or figure ( <i>i.e.</i> , chart, diagram, graph or image), but is	[N]
	not repeated among each. Information presented in the tables and	
	figures clearly describes the trends, meaning, and inferences.	
	Results described in textual form are accurate, concise and clear.	
18	Statistical symbols are accurate. Statistical significance is expressed	
	as ${}^{a}P < 0.05$ , ${}^{b}P < 0.01$ ( $P > 0.05$ usually does not need to be denoted).	
	If there are other series of <i>P</i> values, ${}^{c}P < 0.05$ and ${}^{d}P < 0.01$ are used,	[ N]
	and a third series of <i>P</i> values is expressed as ${}^{e}P < 0.05$ and ${}^{f}P < 0.01$ .	
	Statistical data is expressed as mean $\pm$ SD or mean $\pm$ SE.	
L		



	-	
	The 'DISCUSSION' section (1) describes the main purpose and	
	hypothesis of the study; (2) summarizes the most important results;	
	(3) illustrates and explains the results (but does not simply repeat	
10	the data) and draws conclusions or inferences based on the results;	EN 1
19	(4) points out the limitations of the study and their impact on the	[Y]
	results, as well as proposes further advice on future research	
	topic(s) or direction(s); and (5) describes the theoretical significance	
	and practical value of the findings.	
	The 'ACKNOWLEDGEMENTS' section expresses gratitude to any	
	individuals or organizations for technical support ( <i>i.e.</i> , providing	
	instrumentation, equipment or experimental materials, and/or	
20	assistance in experimental work), non-technical services ( <i>i.e.</i> , useful	[N]
	inspiration, suggestions, guidance, or review), and/or any other	
	auxiliary work.	
01	The 'ARTICLE HIGHLIGHTS' section provides comments for	[N]]
21	original articles in accordance with the specified format.	[N]
	The 'REFERENCES' section lists the references in the Vancouver	
	style. This style uses Arabic numeral in-text citations based on the	
	order of the first appearance of a source in the text. For citations	
	where the author's name is indicated in the text, a superscript	
	number should be placed following the name ( <i>i.e.</i> , "Pang <i>et al</i> "). For	
	citations where no author is indicated, a superscript number should	
22	be placed at the end of the sentence. Respective examples are: "Ma <sup>[1]</sup>	[Y]
	reported", "Pan et al <sup>[2-5]</sup> indicated"; "PCR has a high	
	sensitivity <sup>[6,9]</sup> ." No superscript numbers are used when the	
	reference number is described in the text; for example, "The	
	experimental method used has been described in reference [8]." The	
	style of reference citations in tables is the same as that in the text	
	(e.g., Pan et al <sup>[2-5]</sup> , please see reference [8]).	



	Journal references have been verified to ensure that there are no	
C	duplicate references and that the PMID numbers are correct. For	
r	references not yet included in PubMed: the name of Chinese	
23 j	journals is spelled out using Chinese Pinyin, with the first letter of	[ \ ]
25	each word capitalized (e.g., Shijie Huaren Xiaohua Zazhi); the name of	[Y]
j	journals in other languages are listed according to indexing	
i	information retrieved from Google. Book references are presented	
x	with all the information relevant to the electronic version.	
]	The number of cited references is appropriate for the article type, as	
f	follows:	
24	<u>Commentary:</u> no less than 50;	
24 I	<u>Review:</u> no less than 100;	[Y]
4	<u>Article:</u> no less than 30/26;	
<u> </u>	Case Report and Letter to the Editor: no less than 1.	
]	The ethics-related statements are provided in accordance with the	
<b>25</b> I	manuscript type (e.g., Manuscript NoInstitutional review board	[N]
s	statement, Manuscript NoAnimal care and use statement, etc.).	
]	The names of the peer reviewers and the scientific editor are present	
<b>26</b> a	at the end of the paper (e.g., P-Reviewer: Hugot D S-Editor: Wang	[Y]
J	JL).	
]	The order and numerical labeling of tables and figures is consistent	
v	with their appearance and presentation in the text. Symbols in	
t	tables (e.g., +, -, ×, $\div$ , *) correctly correspond to the definitions in the	
27 f	footnotes. Only one legend is provided for each multi-panel figure	[1]
	consisting of color graphs, black and white graphs, or line graphs	[Y]
t	that depicts data of the same theme. For example: Figure 1	
I	Pathological changes in atrophic gastritis tissue before and after	
t	treatment. A:; B:; C:; D:; E:; F:	
28	Split pictures include flow charts, line graphs, histograms, and	[Y]
20		



	diagrams DCD amplification survey and survival survey	
	diagrams, PCR amplification curves, and survival curves.	
29	The author(s) highlighted the changes made to the manuscript	[Y]
	according to the peer-reviewers' comments.	
30	The responses to the peer-reviewers' comments are consistent with	[Y]
	the changes made to the manuscript.	[-]
	The revised manuscript is provided (file name: Manuscript	
	NoReview; <i>e.g.</i> , 870- Review).	
21	The letter of peer-reviewers' comments is provided (file name:	
31	Manuscript NoPeer-review(s); e.g., 870-Peer-review(s)).	[Y]
	The response letter is provided (file name: Manuscript	
	NoAnswering reviewers; e.g., 870-Answering reviewers).	
	The related ethics and relevant documents are provided, such as (1)	
	Approved grant application form(s) or funding agency copy of any	
	approval document(s) (file name: Manuscript NoGrant application	
	form(s)); (2) Biostatistics review certificate (file name: Manuscript	
	NoBiostatistics statement); (3) Conflict-of-interest statement (file	
	name: Manuscript NoConflict-of-interest statement); (4) Clinical	
	trial registration statement (file name: Manuscript NoClinical trial	
32	registration statement); (5) Institutional review board approval form	[Y]
	or document (file name: Manuscript NoInstitutional review board	
	statement); (6) Institutional animal care and use committee	
	approval form or document (file name: Manuscript	
	NoInstitutional animal care and use committee statement), and (7)	
	Signed informed consent form(s) or document(s) (file name:	
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	All authors signed the BPG Copyright license agreement form (file	
33	name: Manuscript NoCopyright license agreement; <i>e.g.</i> ,	[Y]
	870-Copyright license agreement).	L * J
34	The language certificate provided by authors who are non-native	[Y]
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36	has been saved under the file name: manuscript NoScientific	[Y]	
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	the authors' copyright) has been performed for the manuscript via		
	the website: http://www.ithenticate.com/. The results document		
	contains the following information for the manuscript: "Name of		
37	journal", "Manuscript No.", "Columns", "Title" and "Author list".	[Y]	
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	1440 × 680 pixel resolution. The PDF of the CrossCheck results has		
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	(e.g., 870-CrossCheck report). The Google searches have also been		
	performed to further ensure publication of original content.		
20	The text of the manuscript is typed in Book Antiqua font, 12 pt, with	[])/]	
38	1.5 line spacing.	[Y]	
	The primary responsibilities of our scientific editors include carefull	y checking the	
Responsibilities of scientific editors	entire manuscript and all accompanying materials for: (1) error	s in spelling	
	grammar, punctuation and wording; (2) suitability of tables, figures, figure data and		
	legends; (3) accurate and appropriate presentation of symbols ( <i>e.g.</i> +, -, $\times$ , $\div$ , %, *) in		
	tables and figures; and (4) complete and comprehensive revision of the manuscript		
	according to the reviewers' comments.		



	Manuscript reception and registration $\rightarrow$ Initial review by scientific editor $\rightarrow$ Peer	
	$review \rightarrow End  of  peer  review \rightarrow First  round  of  meeting  evaluation \rightarrow To  be$	
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	accepted/revised/rejected $\rightarrow$ Final review by the Editor-in-Chief (final quality	
Publication	control for academic content and language quality) $\rightarrow$ Final acceptance and charging	
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	online papers on PubMed Central $\rightarrow$ Delivery of high-quality PDF reprints to the	
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