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CHECKLIST OF RESPONSIBILITIES FOR SCIENTIFIC EDITORS OF THE BAISHIDENG PUBLISHING GROUP JOURNALS

The primary responsibilities of our scientific editors include carefully checking the entire manuscript and all accompanying materials for: (1) errors in spelling, grammar, punctuation and wording; (2) suitability of tables, figures, figure data and legends; (3) accurate and appropriate presentation of symbols (e.g. +, -, ×, ÷, %, *) in tables and figures; and (4) complete and comprehensive revision of the manuscript according to the reviewers' comments.

The information for your currently assigned manuscript and the checklist are below:

Name of journal: World Journal of Hepatology

Manuscript NO.: 16820

Column: Editorial

Title: Spontaneous bleeding or thrombosis in cirrhosis: What should be feared the most?

Authors: Kryssia Isabel Rodríguez-Castro, Alessandro Antonello, Alberto Ferrarese

Reviewer code: 02860519; 00723296

First decision: March 6, 2015

Scientific Editor: Tian YL

Date of signature: April 15, 2015

Item no.	Specific items for verification	Comments
1	The fixed headings are copied.	[Y]
2	The title concisely summarizes the main topic of the study and is not too long (no more than 12 words). Words such as 'exploration', 'research', 'analysis', 'observation', and 'investigation' are avoided. The title does not start with 'The' and does not include any Arabic numbers or uncommon abbreviations.	[Y]
3	A short running title is provided (no more than 6 words).	[Y]
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5	The entire manuscript has been investigated for suspected or proven academic/publication misconduct before the manuscript is sent to the Editor-in-Chief.	[Y]
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8	The ethics-related statements are provided in accordance with the manuscript type.	[N]
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13	The Abstract section is formatted according to the article-specific style (structured <i>vs</i> unstructured) and word count thresholds, as follows: <u>Commentary, Frontier, Diagnostic Advances, Medical Ethics, Minireview, Review, Therapeutics Advances, and Topic Highlight:</u> Non-structured abstract that is no less than 200 words. <u>Field of Vision, Case Report and Letter to the Editor:</u> Non-structured abstract that is no less than 150 words. <u>Original Articles (Basic Study, Case Control Study, Clinical Trials Study, Observational Study, Prospective Study, Randomized Clinical Trial, Randomized Controlled Trial, Retrospective Cohort Study, and Retrospective Study):</u> Structured abstract with subsections for AIM (no more than 20 words), METHODS (no less than 140 words), RESULTS (no less than 150 words), and CONCLUSION (no more than 26 words). <u>Evidence-Based Medicine, Meta-Analysis, Scientometrics and Systematic Reviews:</u> Structured abstract with subsections for AIM (no more than 20 words), METHODS (no less than 80 words), RESULTS (no less than 120 words), and CONCLUSION (no more than 26 words).	[Y]
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18	The 'MATERIALS AND METHODS' section clearly and accurately describes all materials and methods used to obtain the data presented in the article and is adequate for a reader to repeat the study.	[N]
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20	The order and numerical labeling of tables and figures is consistent with their appearance and presentation in the text. Symbols in tables (<i>e.g.</i> , +, -, ×, ÷, *) correctly correspond to the definitions in the footnotes. Only one legend is provided for each multi-panel figure consisting of color graphs, black and white graphs, or line graphs that depicts data of the same theme. For example: Figure 1 Pathological changes in atrophic gastritis tissue before and after treatment. A: ...; B: ...; C: ...; D: ...; E: ...; F:	[N]
21	Split pictures include flow charts, line graphs, histograms, and graphs including text. Unsplit pictures include meta-analysis diagrams, PCR amplification curves, and survival curves.	[N]
22	Statistical symbols are accurate. Statistical significance is expressed as ^a $P < 0.05$, ^b $P < 0.01$ ($P > 0.05$ usually does not need to be denoted). If there are other series of P values, ^c $P < 0.05$ and ^d $P < 0.01$ are used, and a third series of P values is expressed as ^e $P < 0.05$ and ^f $P < 0.01$. Statistical data is expressed as mean ± SD or mean ± SE.	[N]
23	The 'DISCUSSION' section (1) describes the main purpose and hypothesis of the study, (2) summarizes the most important results, (3) illustrates and explains the results (but does not simply repeat the data) and draws conclusions or inferences based on the results, (4) points out the limitations of the study and their impact on the results, as well as proposes further advice on future research topic(s) or direction(s), and (5) describes the theoretical significance and practical value of the findings.	[N]
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	in accordance with the specified format.	
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