

## Guan Huei LEE (NUH)

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**From:** Chia De Qing  
**Sent:** Monday, 31 March 2014 6:01 PM  
**To:** Guan Huei LEE  
**Cc:** Ho Khok Yu (Head, Medicine); Lai Wen Bin; George Yip; Shek Pei-Chi, Lynette; Wong Wai-Shiu Fred; Eryanna Binte Yunus  
**Subject:** Letter of Award: NUHS Clinician Research Grant FY13 - Lee Guan Huei

31 March 2014  
Ref: NUHSRO/2013/226/CRG/08



**To: Dr Lee Guan Huei**  
**Gastroenterology & Hepatology**

Dear Dr Lee,

### 1. Grant Approval

- 1.1 Thank you for your application to the NUHS Clinician Research Grant Call (FY13). We are pleased to inform you that after careful consideration, the Committee has approved your application for the following project.

<b>Grant Type</b>	NUHS Clinician Research Grant FY13
<b>Project Title</b>	A study of the genetic variants associated with non-alcoholic fatty liver disease in ethnic-Chinese population in Singapore
<b>Principal Investigator</b>	Lee Guan Huei, Gastroenterology & Hepatology
<b>Requested TPV</b>	\$99,836.00
<b>Approved TPV</b>	\$90,000.00 (no IRC provided)
<b>Duration</b>	2 years
<b>Start Date</b>	01-May-14
<b>End Date</b>	30-Apr-16

### 2. Grant Acceptance

- 2.1 To accept the Award, please submit the following documents by the stipulated deadline below. If we do not receive these documents within the stipulated timeframe, we will assume that you do not wish to accept this Award.

**Grant Acceptance - By Friday, 11 Apr 2014, 12 noon.**

**(Attn: De Qing ([medcdq@nus.edu.sg](mailto:medcdq@nus.edu.sg)/ 6772 3708) NUHS Tower Block, Level 6, Letterbox #65)**

<b>Letter of Acceptance (LOA)</b>	Original signed hardcopy and MS WORD softcopy	 NUHS Grants Form 1-Stateme...
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- 2.2 The Principal Investigator (PI) has to sign the Letter of Acceptance and endorsed by their Head of Department (or an authorized designated representative). Please keep a copy of the signed Letter of Acceptance for your own reference.
- 2.3 The expenditure must be in line with the approved budget.



Budget Rvn  
(approved).pdf

### 3. Terms & Conditions of Award

- 3.1 **PIs must utilize the funding strictly for the submitted breakdown within the stipulated funding period, and be accountable for all the expenses incurred.** PIs should utilize 100% of the total approved budget before the grant end date.
- 3.2 **General Policy on purchase of equipment:** there shall be no purchase of equipment 3 months before project completion date.
- 3.3 PIs are required to submit **Progress Reports** to NUHS Research Office 12 months from the start date. If the Progress Report evaluation is not considered satisfactory, the remaining fund will not be released until satisfactory progress has been made. If satisfactory progress cannot be achieved with the next 12 months, the funding will be terminated immediately.
- 3.4 PIs must submit a **final report** 30 days after the project period ends. PIs who fail to submit the final report will not be eligible for future NUHS internal grants applications.
- 3.5 Please note that if you have submitted any similar or overlapping research to another funding agency, you must declare and, where necessary, the internal funding will cease once the external grant has been awarded.
- 3.6 Please refer to the attached NUHS Internal Grants General Administrative Guidelines for more information.



NUHS Grants  
General Adminis...



NUHS Grants  
Annex A - Fund...

### 4. Research Compliance and Account Activation

- 4.1 Please note that the research may commence only after the relevant research compliances/ethics approval has been obtained (where applicable) and the account should be activated **within 6 months** from this email.
- 4.2 PI can only utilize the funds after the account has been activated.
- 4.3 PI bears the full responsibility to ensure that proper ethics approval is obtained for the project or part of the project.
- 4.4 You may use this email to apply for the necessary compliance. Kindly forward us the ethics approval for account activation.
- 4.5 Please visit [NUHS Research Website](#) for more information on the Ethics & Compliances.

### 5. Relevant Forms and Templates

- 5.1 The grant variation form & extension form can be downloaded at <http://nuhs-portal/departments/nuhs-corporate-office/nuhs-research-office/funding-opportunities.html> - Grant Extension & Variation.

## 6. Contacts

6.1 Please feel free to contact us should you require any assistance filling up the form or other queries.

NUHS Research Office congratulates and wishes you every success in your project.

Thank you.

Best regards

De Qing CHIA (Mr)  
On behalf of NUHS Internal Grants Committee  
NUHS Research Office

cc: Head, Dept of Gastroenterology & Hepatology  
Dr Lai Wen Bin, Director (Research Administration), NUHS Research Office  
A/P George Yip, Deputy Director (Research Administration), NUHS Research Office  
A/P Lynette Shek, Vice Chairman of Medical Board, NUHS  
A/P Fred Wong, Vice Dean (Research), YLLSoM



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& Faculty of Dentistry

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