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September 6, 2019

Anthony Zacharek, M.D.
Central Michigan University
802 Industrial Drive
Mount Pleasant, MI 48858
zacharek@hotmail.com

Re: 002683.SAP. Risk Factors for Trigger Finger Development Following Open vs. Endoscopic Carpal Tunnel Release

Dear Dr. Zacharek:

We are delighted to inform your student Carla Cavallin has been awarded the Blue Cross Blue Shield of Michigan Foundation Student Award Program grant for the 2018-2019 academic year in the amount of \$1,500.00.

Due to numerous requests from faculty advisors who felt there was a disconnect between student projects and the dispensing of grant funds we have changed our payment process. Student award funds are now paid directly to the institutions and faculty advisors determine when grant payments should be made to student award recipients.

Please submit the following documents by September 30, 2018: 1) Formal letter of acceptance signed by student and faculty advisor, 2) IRB approval letter, 3) Term & Conditions signed by institution and faculty advisor (enclosed), and 4) Completed and signed authorization agreement for direct deposits (enclosed).

Please refer to the above-referenced grant number in all correspondence.

Payments for 12-month grant will follow the guideline below:



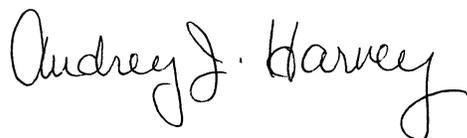
The BCBSM Foundation, a 501(c)(3) nonprofit organization, and Blue Cross Blue Shield of Michigan, a nonprofit corporation, are independent licensees of the Blue Cross and Blue Shield Association.

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Date	Required Material	Provided by	Amount Paid
9/30/2018/Initial Payment	Acceptance letter IRB Approval Term & Conditions Direct Deposit Form	Faculty Advisor	75%
12 months/Final payment	Final Report Expense Invoice Report	Faculty Advisor	25%

Please send all communication to the general Foundation mailbox at Foundation@bcbsm.com

Sincerely,



Audrey J. Harvey
Executive Director & CEO

Enclosure: Direct Deposit form
Terms and Conditions

cc (w/o Encl.): G. Ross
Carla Cavallin
Accounts Payable
J. Paul