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Guidelines and Requirements for Manuscript Revision: Case Report

Core tip: Case report is a descriptive research method in clinical and epidemiological studies. As a common form of medical papers which is well received by clinicians, a case report is a detailed description or documentation of emerging diseases, unusual or rare diseases, or the unusual manifestations of some common diseases. It is of great social significance and scientific value for clinicians to conduct in-depth research on emerging diseases and unusual or rare diseases in clinical practice. A good case report can often lead to the emergence of a new research hotspot and open up a new research field.

In order to help clinical workers prepare high-quality, valuable case reports and accumulate large amounts of high-quality initial evidence for medical research, we developed the following guidelines for case report preparation and submission by following the CARE Checklist – 2016: Information for writing a case report.

You can use the following checklist to help you fulfill the requirements for manuscript revision.

1 HOW DO AUTHORS CORRECTLY DEAL WITH THEIR PEER-REVIEW REPORT AND COMMENTS RAISED BY THE SCIENCE EDITOR? YES or NO

- 1.1 Authors should reconsider the strengths and weaknesses of their manuscript. [YES]
- 1.2 Authors should carefully read the peer-review report. [YES]
- 1.3 Authors should carefully answer reviewers. [YES]
- 1.4 Authors should carefully format their manuscript. [YES]



1.5 Authors should carefully polish the language of their manuscript. [YES]

2 WRITING REQUIREMENTS OF TITLE AND FOOTNOTES YES or NO

2.1 Title [YES]

2.2 Running title [YES]

2.3 Authorship [YES]

2.4 Authorship, Institution [YES]

2.5 ORCID number [YES]

2.6 Author contributions [YES]

2.7 Supportive foundations [YES]

2.8 Informed consent statement [YES]

2.9 Conflict-of-interest statement [YES]

2.10 CARE Checklist (2016) statement [YES]

2.11 Open-Access [YES]

2.12 Corresponding author [YES]

3 WRITING REQUIREMENTS OF MAIN TEXT YES or NO

3.1 Abstract [YES]

3.2 Key words [YES]

3.3 Copyright [YES]

3.4 Core tip [YES]

3.5 Audio core tip [NO]

3.6 Introduction [YES]

3.7 Case presentation [YES]

3.8 Multidisciplinary expert consultation (if relevant) [YES]

3.9 Final diagnosis [YES]

3.10 Treatment [YES]



3.11 Outcome and follow-up [☒]

3.12 Discussion [☒]

3.13 Conclusion [☒]

4 WRITING REQUIREMENTS OF UNITS, FIGURES, TABLES, AND REFERENCES

4.1 Units [☒]

4.2 Illustrations [☒]

4.3 Tables [☒]

4.4 Notes in illustrations and tables [☒]

4.5 Abbreviations [☒]

4.6 Italics [☒]

4.7 Acknowledgements [☒]

4.8 References [☒]

5 ETHICS AND RELEVANT DOCUMENT(S) REQUIRED FOR CASE REPORT

YES or NO ☒

6 LANGUAGE EDITING FOR MANUSCRIPTS SUBMITTED BY NON-NATIVE SPEAKERS OF ENGLISH YES or NO ☒

7 COPYRIGHT LICENSE AGREEMENT YES or NO ☒

8 CONSEQUENCES OF MODIFICATIONS AFTER THE FORMAL ACCEPTANCE YES or NO ☒

Appendix A – Criteria for publishable Case Reports



**Appendix B—References for preparing the Case Report with guidelines for writing
and content formatting**

